

PET PALS
Minutes
November 13, 2007

Attending: Tracie Martin, Corin Wood, Suzie Royce Cruse, Mara Erlandson, Lori Clement, Kamie Filiatracelt, Jeri Pierce, Motor Coulson, Pat Potter

Call to Order: At 7:10 PM by **Suzie** in Fraser Library Community Room. Attendance sign up sheet distributed.

Correction/approval 10/29/07 Minutes: Corrections: 1.) PP will routinely meet the 2nd Tuesday at 7:00 PM in a library community room, 2.) County pays PP \$30.00 per adoption (not the typo 430.00), 3.) **Lisa** is chair for Santa Photos at the Shelter, 4.) Meeting Minutes are posted on the web site.

Action Items

Photos with Santa:

- ❖ Flyers - **Lisa's** two flyers were wonderful!! The snowman will be distributed by **Mara, Motor, Pat, Lori Jeri** in WP, Fraser, Tabernash, Granby, Grand Lake
- ❖ Advertising – **Pat** announcement to Newspaper, **Lori** flyer ad (Mountain Dawg will pay for one of two ads).
- ❖ Forms – Use 2006 forms for check in and photo tracking. **Suzie** designed new receipt forms.
- ❖ Backdrop for Santa and Sleigh – **Lisa** ordered a 10x20 snowflake design.
- ❖ Shelter – Photos may be in garage. Even with good weather the sleigh, etc. must be moved as the sun moves – a time consuming process.

Fraser Craft Fair 11/17/07:

- ❖ **Corin** has the table and fund raising tub. She will set up, update adoption book, and provide donation/memorial cards and Santa Photo flwers with Faq's on the back. **Mara** recommended a continuous playing DVD on Shelters in the US. **Suzie** will provide a portable DVD player.
- ❖ T-shirts \$12.00, or 2 for \$20.00, stickers \$3.00.
- ❖ **Suzie** will work with **Lisa** on designing new stickers and getting them ordered.
- ❖ **Mary Ann** is bringing 2 cats and a dog from the Shelter.

Reports

Treasurer's Report:

- ❖ Income changes since 10/28/07: Donations jars collected \$144.93, other donations \$150.00, memberships \$20.00, adoption proceeds \$300.00
- ❖ Expense changes since 10/28/07: administrative expenses \$125.00, shelter support payout \$210.77, Veterinarian bills \$3395.09, Grand Foundation Grant Payout \$27.22
- ❖ Interest earned \$6.50

Discussion Items

Membership:

- ❖ Membership list is not available.
- ❖ **Corin** (with a huge thanks from all of us) once again will be the Volunteer Coordinator (keeping the member database, straightening out all the confusion and getting events staffed).
- ❖ **Motor** currently sends donation/membership acknowledgements. Everyone agreed that as Treasurer she has enough to do. New procedure:
 1. **Motor** receives donation/membership/renewal.
 2. **Motor** sends name, etc. to **Jeri and Corin**.
 3. **Jeri** sends Thank you (will standardize forms for each type of donation).
 4. **Corin** adds name, etc to database.

Snowshoe Event: Tables until Bibiana can be at a meeting.

Dates for Annual Spring Meeting & Doggie Drag: tabled until next meeting.

Next Meeting is 12/11/07 7:00 PM in Fraser Library Community Room. Please send agenda items to **Elaine**.

Adjourned at 8:20 PM

Pat Potter